

Issued to M/s against payment

Received by M.R. No. Date for Rs. 200.00

**OFFICE OF THE RESIDENT COMMISSIONER
GOVT. OF MADHYA PRADESH, MADHYA PRADESH BHAWAN
2, LOKPRIYA GOPINATH BARDOLAI MARG,
CHANAKYAPURI, NEW DELHI-110021
Phone No. 011-42340180,190 Fax No. - 23019461**

DETAILED NOTICE INVITING TENDERS

NIT NO. 07/LINEN/MPB/2019

Date: 08.03.2019

Cost of Tender form	Rs. 200/- cash (non-refundable)
Period of Supply	One year
Date of Sale of Tender Form	
From Reception Counter of	
M.P. Bhawan or Can be downloaded	
from website and can be	
submitted with requisite tender cost	
Date of Receipt of Tender	26/03/2019 (upto 3.00 P.M.)
Date of Opening of Tender	26/03/2019 (3.30 P.M.)

1. INTRODUCTION :

1.1 Sealed tenders are invited on behalf of the **Resident Commissioner, M.P. Bhawan, New Delhi from firms empanelled with State Works Department/CPWD/NDMC/MCD/M.P.L.U.N and reputed supplier** for the Supply of Linen items and will be received at the Office of the **Addl. Commissioner, M.P. Bhawan** up to 3 P.M. on the 26/03/2019

- | | | | |
|-------|--|---|--|
| 1.1.1 | Name of work | : | Annual Supply of Linen Items |
| 1.1.2 | Amount of Estimate | : | Rs. 4,00,000 |
| 1.1.3 | Amount of Earnest Money and Security Deposit | : | Rs. 8,000/- (Demand Draft) payable at New Delhi. |
| 1.1.4 | Period | : | One year from the date of acceptance, which can be extended on mutual consent. |

1.2 Not more than one tender shall be submitted by a contractor or by a firm of contractors.

1.3 No two or more concern in which an individual is interested as a proprietor and/or partner shall tender for the execution of the same work. If they do so, all such tenders shall be liable to be rejected.

1.4 The **Resident Commissioner, M.P. Bhawan, New Delhi** shall be accepting officer here in after referred to as such for the purpose of this contract.

- 1.5 The EMD must be deposited by a account payee bank draft of any scheduled bank drawn in favour of "**Addl. Resident Commissioner, M.P. Bhawan, New Delhi**" payable at New Delhi and must be submitted in a separate sealed cover along with the tender. Only Micro & Small Scale Industries of M.P. State are exempted for payment of EMD.
- 1.6 All disputed arising out of or in any way connected shall be deemed to have arisen in New Delhi and only the courts in New Delhi shall have jurisdiction determine the same.

2 RATES:

- 2.1 The schedule of items: -

The schedule of main items to be supplied is enclosed in Annexure - (A)

Addl. Resident Commissioner
M.P. Bhawan, New Delhi

**OFFICE OF THE RESIDENT COMMISSIONER
GOVT. OF MADHYA PRADESH, MADHYA PRADESH BHAWAN
2, LOKPRIYA GOPINATH BARDOLAI MARG,
CHANAKYAPURI, NEW DELHI-110021
Phone No. 011-42340180,190 Fax No. - 23019461**

3. Technical Detail

3.1	Name of Bidder	
3.2	Names of Directors	
3.2.1	Full Particulars of Office	
3.2.1	Address	
3.2.2	Telephone No.	
3.2.3	Fax No.	
3.2.4	E-mail Address	
3.3	<i>Full Particulars Of The Bankers Of Company, With Full Address / Tel. No.</i>	
3.3.1	Name of the Bank	
3.3.2	Address of the Bank	
3.3.3	Telephone No.	
3.3.4	Fax No.	
3.3.5	E-mail address	
3.3.6	Alternative E-Mail Address	
3.4	<i>Registration Details</i>	
3.4.1	PAN/TAN No.	
3.4.2	GST Registration No.	
3.5	<i>Details of Earnest Money Deposit</i>	
3.5.1	Amount (₹)	
3.5.2	D.D No. and Date	
3.5.3	Drawn on Bank	
3.5.4	Valid up to	
3.6	<i>Registration / Empanelment No.</i>	

**OFFICE OF THE RESIDENT COMMISSIONER
GOVT. OF MADHYA PRADESH, MADHYA PRADESH BHAWAN
2, LOKPRIYA GOPINATH BARDOLAI MARG,
CHANAKYAPURI, NEW DELHI-110021
Phone No. 011-42340180,190 Fax No. - 23019461**

4. TENDER FOR ANNUAL SUPPLY OF LINEN ITEMS

- 4.1 I/We hereby tender for the supply to the Governor of M.P. (hereinafter called the Governor) of the articles and materials mentioned in the schedule attached to this tender form.
- 4.2 I/We undertake to deliver such number or quantity of articles and materials as I/We may be called upon to supply from time to time under the condition hereto annexed [(A) at the unit rates inclusive of carriage charges I/We have noted against each article or class of material in the schedule]. during the period commencing from date of accept for one year my/our tender of rates the place of delivery shall be deemed to be M.P. Bhawan/ Madhyanchal Vasant Kunj, New Delhi.
- 4.3 Should this tender be accepted, I/We hereby agree to abide by and fulfill all the terms and provisions of the said conditions of contract annexed hereto so far as applicable, or in default thereof to forfeit and pay to the Governor of Madhya Pradesh or his successor in Office the sums of money mentioned in the said conditions.
- 4.4 The sums of **Rs. 8,000/- (Rupees Eight Thousand Only)** through bank draft of nationalize bank payable to Addl. Resident Commissioner is herewith, forwarded as earnest
- 4.5 Successful tenderer have to deposit Rs. 20,000/- security deposit through DD in favour of "Additional Resident Commissioner, M.P. Bhawan, New Delhi" payable at New Delhi.

Dated / /2019

Witness

Tenderer's Signature.....

Address

Address.....

.....

.....

.....

.....

Signature of Contractor before
Submission of tender

**OFFICE OF THE RESIDENT COMMISSIONER
GOVT. OF MADHYA PRADESH, MADHYA PRADESH BHAWAN
2, LOKPRIYA GOPINATH BARDOLAI MARG,
CHANAKYAPURI, NEW DELHI-110021
Phone No. 011-42340180,190 Fax No. - 23019461**

5. Conditions of Contract

- 5.1. The tender will be opened by committee authorised by Additional Resident Commissioner, M.P. Bhawan, New Delhi.
- 5.1.1 The lowest tender will be decided based on the item wise lowest rates and accordingly orders will be placed to the firm against their lowest quoted rates as per requirement.
- 5.1.2 Copy of empanelment/ registration, firms or supply order to the tune of Rs. 4.00 Lakh or above with any State Works Departments/ CPWD/ NDMC/ MCD/ MPLUN is required to be attached.
- 5.2 Purchase order of material shall be issued as and when required and the contractors shall ensure for the items against lowest quoted rates, delivery of materials within time specified, in such order.
- 5.3 The earnest money deposited by the firm/firms whose tenders are accepted shall be treated as security deposit to be refunded after successful completion of contract period.
- 5.4 Any compensation or other sums payable by the contractor to the MP Bhawan under the terms of this contract may be deducted from their security deposit or from any sum which may be due or may become due to the contractor by the MP Bhawan on any account whatsoever.
- 5.5 In the event of security deposit being reduced by reason of any such deduction, the contractor, shall within ten days of the receipt of intimation of such reduction, deposit the amount through bank draft by which the security deposit has thus been temporarily reduced, failing which, the MP Bhawan shall forfeit the balance of the security deposit and the contract shall be terminated under clause 5.13.
- 5.6 Orders for articles or materials as and when required during contract period named in the Schedule attached to the tender and forming part of this contract shall be made on supply order signed by the Addl. Resident Commissioner. The quantity shown in the annexure may increase or decrease and no claim on this account will be entertained whatsoever.
- 5.7 The contractor shall deliver the articles or materials at the place or places mentioned within the time, on or before the dates, mentioned in the supply order and if the contractor refuses or fails to do so, the Addl. Resident Commissioner may purchase, any articles or materials ordered not supplied from the open market and recover from the contractor or from their security deposit the difference between the actual cost of purchase and the amount that would have been payable for the articles or materials under this contract plus 10% administrative cost. If the Addl. Resident Commissioner purchases the articles or materials from the open market at cheaper rates, the contractor shall have no claim for payment of the difference in cost.
- 5.8 If the contractor be hindered in the supply of some articles or materials so as to necessitate an extension of the time allowed in the supply order, he shall apply in writing to the Addl. Resident Commissioner who shall grant it in writing, if reasonable grounds mentioned for it. Without such written authority, the contractor shall not claim exemption from any recovery which may be made.
- 5.9 On delivery of articles or materials by the contractor for which the contractor has received the supply order, a receipt shall be given by the authorised person. No article or materials shall be considered as delivered until it has been so approved and a receipt given. The delivery shall not be considered as complete until the contractor has removed all rejected articles and materials and have supplied and delivered the full quantity of approved articles or materials ordered in the supply order.

- 5.10 In the event of the quality of any articles or material being considered, by the Addl. Resident Commissioner, to be inferior to that described in the specification, the contractor shall, on demand in writing, forthwith remove the same at his own risk and cost. In the event of his neglecting to do so within such period as may be given by the Addl. Resident Commissioner the articles or materials shall be removed at the contractor's risk and expense. The expense incurred being liable to be deducted from the security deposit or from any sum due, or which may become due, to the contractor. No responsibility shall lie on the authorised person for the safe custody of the articles or materials supplied in excess, disapproved or not so removed.
- 5.11 The contractor shall not be bound to supply any articles or materials of types not included in the schedule.
- 5.12 The contractor shall submit his bill after supply of the materials and shall support it by the receipts which has been given. The Addl. Resident Commissioner shall have the power to deduct as fine, a sum not exceeding 5 per cent of the amount of any bill not presented by due date.
- 5.13 On breach of any terms or conditions of this contract by the contractor, Governor shall be entitled to terminate the contract and to forfeit the security deposit or the balance thereof that may at that time be remaining, and to retain the same as damages and compensation for the said breach, but without prejudice to the rights of MP Bhawan to recover any further sums as damage from any sums due or which may became due to the contractor by MP Bhawan. Further in the event of termination of the contract the contractor shall have no claim for any compensation for loss in respect of any articles or materials.
- 5.14 The decision of the Resident Commissioner in which this contract is made shall be final, conclusive and binding on the parties to the contract upon all questions relating to the meaning of anything contained in the conditions hereinbefore mentioned and as to the quality of the articles or materials, or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to, the contract, orders or these conditions, or otherwise concerning the supplies whether arising during the process of delivery or after the completion or termination thereof.
- 5.15 If there is any difference in amount in the words and figures written in the tender forms by the contractor, the lesser amount will be treated as valid. If the contractor is not ready to accept the amount so fixed in the above manner and declines to do the work, earnest money deposited by the contractor shall be forfeited.

6. GOVERNING LAWS AND SETTLEMENT OF DISPUTE

- 6.1 The contractor shall be responsible for all rules/regulations of central and state Government.
- 6.2 Any claims, disputes and or differences (including a dispute regarding the existence, validity or termination of this Contract) arising out of, or relating to this contract including terms may be resolved through joint discussion of the Authorised Representatives of the concerned parties. However, if the disputes are not resolved by the discussions as aforesaid within a period 30 days, then the matter will be referred for adjudication to the arbitration of a sole arbitrator to be appointed by the Client in accordance with the provisions of the Arbitration and Conciliation Act 1996 and rules made thereunder including any modifications, amendments and future enactments thereto. The venue for the Arbitration will be New Delhi and the decision of the arbitrator shall be final and binding on the parties.
- 6.16.3 Jurisdiction of Court: This Contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the courts in Delhi.

**OFFICE OF THE RESIDENT COMMISSIONER
GOVT. OF MADHYA PRADESH, MADHYA PRADESH BHAWAN
2, LOKPRIYA GOPINATH BARDOLAI MARG,
CHANAKYAPURI, NEW DELHI-110021
Phone No. 011-42340180, 190 Fax No. - 23019461**

Annexure-'A'

FINANCIAL BID

LINEN ITEMS RATE CONTRACT

(Rate in Rs.)

S. N.	Particulars	Size & Specifications	Make	Appx. Qty. per Annum	Rate per unit (Exclusive of GST)
1.	Bed Sheet Single (White)	168 x 254 cm 220 TC	Bombay Dyeing	820 nos.	
2.	Bed Sheet Double (White)	254 x 274 cm 220 TC	Bombay Dyeing	60 nos.	
3.	Bed Sheet Double (White)	254 x 285 cm 220 TC	Bombay Dyeing	80 nos.	
4.	Hand Towel (White)	40 x 60 cm 550 GSM	Bombay Dyeing / Trident	450 nos.	
5.	Bath Towel (White)	75 x 150 cm 550 GSM	Bombay Dyeing / Trident	740 nos.	
6.	Pillow Filler	43 x 69 cm	Bombay Dyeing (Bloom/Misto lite)	100 nos.	
7.	Pillow Cover (White)	46 x 69 cm 220 TC	Bombay Dyeing	740 nos.	
8.	Nepron Cloth	3ft x 3ft	Bombay Dyeing (Demask Weave)	100 nos.	
9.	Nepron Cloth	0.87 x .091 mtr.	Bombay Dyeing (Demask Weave)	75 nos.	
10.	Table Cloth (White)	3ft x 4.5ft	Bombay Dyeing (Demask Weave)	50 nos.	
11.	Comforter (Single) with Cover (White)	2.30 x 1.45 Mtr	Bombay Dyeing (Slumber)	04 nos.	
12.	Comforter (Double) with Cover (White)	2.70 x 2.223 Mtr	Bombay Dyeing (Slumber)	12 nos.	
13.	Comforter (Single) Cover (White)	152 x 228 cm	Bombay Dyeing	160 nos.	
14.	Comforter (Double) Cover (White)	228 x 254	Bombay Dyeing	44 nos.	
15.	Toilet W/C Cover Set (Linen)	As per standard	As per sample approved	14 sets	
16.	Cotton Mattress with Cover	3' x 6' 5" thickness	As per sample approved	30 nos.	
17.	Bed Cover (Single)	168 x 254 Mtr	As per sample approved	50 nos.	
18.	Bed Cover (Single)	250 x 153 Mtr	As per sample approved	96 nos.	
19.	Bed Cover (Double)	168 x 254 Mtr	As per sample approved	10 nos.	
20.	Bed Cover (Double)	230 x 256 Mtr	As per sample approved	26 nos.	
21.	Dining Table Mats	As per Standard	As per sample approved	15 sets	

S. N.	Particulars	Size & Specifications	Make	Appx. Qty. per Annum	Rate per unit (Exclusive of GST)
22.	Cushion Filler	16' x 16'	As per sample approved	124 nos.	
23.	Cushion Cover	16' x 16'	As per sample approved	170 nos.	
24.	Cushion Cover	18' x 18'	As per sample approved	24 nos.	
25.	Cushion Cover	20' x 20'	As per sample approved	24 nos.	
26.	Mink Blanket	150 x 230 cm	Bombay Dyeing / Signature	20 nos.	
27.	Mattress Foam with Cover	3 x 6 ft x 4" 50 Density	As per sample approved	20 nos.	
28.	Mattress Chain Protector	3 x 6 ft x 4"	As per sample approved	20 nos.	

Sample of every item can be seen in Madhya Pradesh Bhawan before quoting the rate.